

Privacy Policy

We take your privacy very seriously. We will only use the personal information which we collect about you for our own internal purposes. We will ensure that all such information is processed fairly and lawfully, in accordance with current UK legislation and we aim to meet current internet best practice, including but not limited to the Data Protection Act 1998, the Privacy and Electronic Communication Regulations 2003 and the **General Data Protection Regulation Act 2018**. The following statement sets out our policy regarding the personal information which we collect through the **Bravura** website.

Information we collect

We collect information about you when you register with and/or use the Website. This may include your name, address, telephone number and email address. Information is collected when you complete and submit the enquiry form. We will not collect sensitive personal information about you without your prior and explicit consent. We may use 'cookies' to collect additional information about your visit to the Website.

Cookies

A cookie is a text file that a website transfers to your computer's hard disk so that the website can remember who you are. Cookies only record those areas of a website that have been visited by your computer and for how long. This Website uses the following two types of cookies: Session Cookies – these are temporary cookies which remain on your computer until you leave the Website and allow you to carry information across pages of the Website without having to re-enter information. Persistent Cookies – these remain on your computer after you leave the Website. You have the ability to accept or decline cookies by modifying the setting in your browser. If you would like to do this, please see the help menu of your browser. However, you may not be able to use all the interactive features of our Website if cookies are disabled.

Information we use

We use the information collected to provide our services to you both on-line and off-line. We **DO NOT** share this information with any third party.

Looking after your information

We take appropriate security measures in relation to the sensitivity of the information which we hold on you. We will not hold your information on our systems for any longer than is necessary for us to meet the purpose of holding that information. Where you have made us aware that the information that we hold about you is inaccurate or not up to date, we will update that information. Also, you may wish to contact us if you have any questions about privacy. In such cases please use the enquiry form on the contact us page.

Your Data

Under the EU's General Data Protection Regulation act 2018 (GDPR), any visitor to the site can request a copy or the removal of their data gathered by the website. As stated above, the only information we gather (through the enquiry form) is website visitors name and email address. If you wish to possess a copy of your data or the removal of your data, please get in touch via the enquiry form on the contact us page.